



Spaldington Parish Council



.....at the heart of the Community, for the benefit of the Community.....

23 May 2022

Reference: 3/2023

Dear Councillors,

I hereby give notice of summons to all Parish Councillors to attend a Full Meeting of the Spaldington Parish Council that will be held on the following:

Monday 06th June 2022 to commence at 7.30pm.

Please note the meeting will be held at:

Meeting Room at SALKO Ltd, Main Street, Spaldington

For the note of the community, due to a desire to broadcast by a remote digital means (to ensure as many members of the community can view and participate in the meeting) as well as face to face, there will be very limited room for members of the public - this will be managed on a first come first served by way of emailed request initially. The meeting however will be broadcast via zoom and they will be permitted to view and participate in the meeting including having questions submitted to the Councillors answered with the discretion of the Chair.

The link for connection to the remote digital connection is:

<https://us02web.zoom.us/j/6464337457?pwd=YktQVmRiK0tHOWdEVDVPZzR1UEtlQT09>

For any apologies by Parish Councillors for attendance, please could the Councillor email me on spaldingtonpc@gmail.com at your earliest opportunity.

With regards,

Mr S R Baxter JP MIPA ADPS ADIP
Clerk and Responsible Financial Officer
Spaldington Parish Council



AGENDA ITEMS

1. **Welcome to all Councillors.** The Chair will remind all that the meeting is recorded and the recordings are kept for a minimum of 12 months.
2. **Members of the public participation** – Any questions will be at the discretion of the Chair.
3. **Proposal to exclude members of public from participation** – but can observe
For the following agenda points members of the public can observe the meeting but cannot take part in any debate. Any persons not Councillors or the Clerk will be asked to remain silent or muted on Zoom
4. **Apologies for absence from Councillors**
5. **Declarations of interest** – for the Council to note including dispensations presented to the Clerk
6. **Minutes of the last Full Parish Council Meeting** (18 April 2022) – to agree minutes are accurate
7. **Minutes of the last Annual Parish Council Meeting** (09 May 2022) – to agree minutes are accurate
8. **Financial update from the Clerk** (including bank reconciliations) - to formally agree
9. **End of Year update from the Clerk** - to agree
10. **General expenditure for approval** - to formally agree that the payments are acceptable:

PAYEE	EXPENDITURE REASON	AMOUNT
Clerk Salary and overtime	Contractual for May & June 2022	Withheld due to confidentiality
Clerk's office allowance	Contractual for April & May 2022	£52.00
Clerk's travel expenses	May and June PC and APM Meetings	£78.30
Clerk's expenses	Zoom subs and office equipment	£153.87
Clerk's Training	Financial Training	£224.00
Peninsula Insurance	Insurance - April 2022	£116.60 + VAT
Howden Town Council	Meeting room hire	£50.00

11. **Planning Applications** – to discuss and agree the decision on each
12. **Windfarm Fund Application** – discussion on options
13. **Tree planting area signage** - proposal to agree the signage and details
14. **Urgent or important correspondence** – update from the Clerk
15. **External Audit Investigation result** - update from the Clerk
16. **Parishioner concerns relayed to Councillors** – any update from Councillors from Parishioners
17. **To agree the date and location of the Full Parish Council Meeting** – 7.30pm Monday, 04 July 2022.
18. **Proposal to exclude members of public from participation**

For the following agenda points members of the public cannot take part in any debate due to confidentiality.

19. **Staff management**