



Spaldington Parish Council



.....at the heart of the Community, for the benefit of the Community.....

11 July 2022

Reference: 4/2023

Dear Councillors,

I hereby give notice of summons to all Parish Councillors to attend a Full Meeting of the Spaldington Parish Council that will be held on the following:

Monday 18th July 2022 to commence at 7.30pm.

Please note the meeting will be held at:

Meeting Room at SALKO Ltd, Main Street, Spaldington

For the note of the community, due to a desire to broadcast by a remote digital means (to ensure as many members of the community can view and participate in the meeting) as well as face to face, there will be very limited room for members of the public - this will be managed on a first come first served by way of emailed request initially. The meeting however will be broadcast via zoom and they will be permitted to view and participate in the meeting including having questions submitted to the Councillors answered with the discretion of the Chair.

The link for connection to the remote digital connection is:

<https://us02web.zoom.us/j/6464337457?pwd=YktQVmRiK0tHOWdEVdVPZzR1UEtlQT09>

For any apologies by Parish Councillors for attendance, please could the Councillor email me on spaldingtonpc@gmail.com at your earliest opportunity.

With regards,

Mr S R Baxter JP MIPA ADPS ADIP
Clerk and Responsible Financial Officer
Spaldington Parish Council



AGENDA ITEMS

1. **Welcome to all Councillors.** The Chair will remind all that the meeting is recorded and the recordings are kept for a minimum of 12 months.
2. **Members of the public participation** – Any questions will be at the discretion of the Chair.
3. **Proposal to exclude members of public from participation** – but can observe
For the following agenda points members of the public can observe the meeting but cannot take part in any debate. Any persons not Councillors or the Clerk will be asked to remain silent or muted on Zoom
4. **Apologies for absence from Councillors**
5. **Declarations of interest** – for the Council to note including dispensations presented to the Clerk
6. **Minutes of the last Full Parish Council Meeting** (06 June 2022) – to agree minutes are accurate
7. **Financial update from the Clerk** (including bank reconciliations) - to formally agree
8. **VAT Reclaim update** - update from the Clerk
9. **General expenditure for approval** - to formally agree that the payments are acceptable:

PAYEE	EXPENDITURE REASON	AMOUNT
Clerk Salary and overtime	Contractual for July 2022	Withheld due to confidentiality
Clerk's office allowance	Contractual for July 2022	£26.00
Clerk's travel expenses	July meeting	£24.30
PKF Littlejohn	External Audit Investigation	£8,640 + VAT
Peninsula Insurance	Insurance – April 2022	£116.60 + VAT

10. **Planning Applications** – to discuss and agree the decision on each
11. **Windfarm Fund Application** – discussion on options
12. **Tree planting area signage** - proposal to agree the signage and details
13. **Bench in the Community** - update from the Clerk
14. **Meeting with AD Plant** - discussion on objectives and dates for meeting
15. **Urgent or important correspondence** – update from the Clerk
16. **Parishioner concerns relayed to Councillors** – any update from Councillors from Parishioners
17. **To agree the date and location of the Full Parish Council Meeting** – 7.30pm Monday, 05 Sept 2022.
18. **Proposal to exclude members of public from participation**