

Spaldington Parish Council

June 2024 Extraordinary Parish Council minutes

7:30 pm, Monday 24 June 2024

SALKO office, Spaldington

In attendance:

Councillor Kath Westin (Vice Chair), Councillor Dean Murphy, Councillor Elaine Ward, Councillor Elizabeth Smith, Jake Wilde (Parish Clerk).

In the absence of the Chairman, Councillor Westin assumed the role of Chair.

The Chair opened the meeting.

For decision

1. Apologies received

Apologies had been received from Councillor Ross Ashton (family emergency) and these were agreed.

2. Declarations of interest

None.

3. To receive the Internal Auditor's report for 2023/24 and:

a) Approve Section 1 of the AGAR – Annual Governance Statement 2023/24

This was approved and signed with consideration given to the Internal Auditor's report.

b) Approve Section 2 of the AGAR – Accounting Statements 2023/24

This was approved and signed with consideration given to the Internal Auditor's report.

c) Agree the Asset Register, as duly amended

The amendments were agreed and the Asset Register was agreed as a true and accurate record of the Parish Council's assets as of 24 June 2024.

d) Agree the publication of the Provision for the exercise of public rights for 2023/24

This was agreed.

4. December 2023 Parish Council meeting minutes

These were proposed by Councillor Murphy, seconded by Councillor Ward and agreed unanimously.

5. Appointment of Personnel Committee

The appointment of Councillors Murphy, Ward and Westin to the Personnel Committee was agreed unanimously. The Clerk will prepare draft Terms of Reference for agreement at a future meeting

6. To resolve to:

- a) **Extend the deadline for the recruitment of a new Clerk & RFO**

OR

- b) **Conclude the recruitment of a new Clerk & RFO and instruct the Personnel Committee to conduct interviews**

Option b) was proposed by Councillor Murphy, seconded by Councillor Smith and agreed unanimously.

For noting

7. Public participation

None.

8. The next Parish Council meeting will be held at 7:30 pm on Monday 1 July 2024 in the SALKO office, Spaldington

This was noted.

To be signed as a true and accurate record by the Chair

Print name

Date

