

Spaldington Parish Council

Fol Committee Minutes – 18th Sept 2020

Zoom Video Conference Call Friday 18th Sept 2020

Any members of the public attending a parish council meeting may be given at the start of the meeting (at the Chairman's discretion) a combined 20 minute slot to speak on any items of concern or interest. After this period the public are welcome to stay for the meeting but cannot speak or offer advice or an opinion.

Minutes - Meeting 1

Meeting opened – 19.38

Present - Councillors R Ashton, J Hall, D Murphy, K Westin

Public - 0

Ward Councillors - 0

1.1 Declarations of interest

- a) Declarations of interests received
- b) No dispensations received

1.2 Apologies for absence

Victoria Aitkins

1.3 Election of Chair - Discuss and vote

Would anyone like to propose a chair – Cllr Hall proposed Cllr Westin

2nd – Ashton

Vote – All agreed

Meeting handed over to Chair Cllr Westin

1.4 Confirmation of meetings – Discuss and vote

Proposed that the meetings will be as and when required but will have at least 1 a month.

Proposed – Westin

2nd - Ashton

Vote – All agreed

1.5 Vote to exclude the public due to confidentiality

No public present so no vote taken

1.6 Fol response from resident

a) Discuss the response from the resident

All Councillors had received and read the letter ahead of the meeting.

A discussion was held on potentially having a 'working group' but it was decided that it would be better to send a newsletter to the residents to update once each point was ratified by the council and concluded.

Acting Clerk advised that they are not equipped or qualified as a clerk.

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It was discussed if the resident should be updated after the conclusion of each point, but it was decided that an update would be provided in each monthly meeting. Once all points were investigated that an update would then be sent to the resident and PKF Littlejohn.

For ease of finding all the documents in the future, all investigation material would be put into an electronic file so that it's easy to locate.

Regarding the submission of the AGAR:

- In the Aug meeting a Councillor asked the internal auditor if he was happy for the audit documents to be approved and sent to PKF Littlejohn. The internal auditor said yes.
- ER said that it was best to not send AGAR in and get it corrected – they didn't realise it had already been submitted
- ERNLLCA said, if the internal auditor was happy for the AGAR forms to be sent. If an challenge is sent to PKF Littlejohn, then SPC should follow up with a letter advising the outcome of the investigation

b) Point one - Discuss and vote

Point 1 - Failure to complete Declaration of Acceptance of Office of Councillor forms

A discussion was held and the investigation will be taken to the Council to be ratified.

c) Point two - Discuss and vote

Point 2 - Failure to approve 2018/19 AGAR Sections 1 & 2 at a Parish Council meeting

A discussion was held and the investigation will be taken to the Council to be ratified.

d) Point three - Discuss and vote

Point 3 - Failure to publish 2018/19 AGAR by 1 July 2019 or to include the statutory period of the first 10 working days of July in the period of public rights

A discussion was held and the investigation will be taken to the Council to be ratified.

Didn't have time to discuss these points:

- e) Point four - Discuss and vote
- f) Point five - Discuss and vote
- g) Point six - Discuss and vote
- h) Point seven - Discuss and vote
- i) Point eight - Discuss and vote
- j) Point nine - Discuss and vote
- k) Point ten - Discuss and vote
- l) Point eleven - Discuss and vote
- m) Point twelve - Discuss and vote

1.7 Date of next meeting - TBC

Meeting closed 21.15