

Spaldington Parish Council

Extra Ordinary Meeting

7pm Wed 18TH April

At Fir Tree Centre, Spaldington

Agenda – Co –opting of new councillors

There are 6 applicants for 3 vacancies

Spaldington Parish Council- 1st May 2018 7pm
Annual Parish Council Meeting- Annual Parish Meeting – Parish Council Meeting

Present

Apologies

Annual Parish Council Meeting

- 1 Election of Chair - voted
- 2 Election of Vice chair – voted
- 3 Enrolment of new councillors Voted at EOM 18/4/2018
- 4 Review of Sub committees. – a wind farm, b personnel, c planning. Any councillor can organise a subcommittee, minimum of two councillors. Any decisions must be on the next meeting's agenda to be voted on.
- 5 Review of procedures and Protocols- Standing Orders, Financial Regulations, Code of Conduct/Nolan Principles. Transparency code. Vote to review all procedures before the next meeting in July.

Annual Parish Meeting

- 1 Review of last year - report by chair

Parish Council Meeting

- 1 Minutes 6th March 2018, EOM 18.4.2018 to be approved
- 2 Matters arising
- 3 Public comments

Finance

- 1 End of year statement -vote
- 2 Annual Governance Statement -vote
- 3 Internal auditors report - vote
- 4 Up dated budget report - vote
- 5 Review of assets - vote
- 6 Invoices Solicitor, insurance, ERNLLCA - vote
- 7 P45 dismissed clerk, PAYE - vote

Planning

- 1 18/00765/AGNOT which is not technically a planning application, but is a prior approval for agricultural development. **Refused**
- 2 Residents meeting - report

Correspondence

- 1 Walk round village. Wed 13th June 9.45am - vote for SPC councillors to attend
- 2 Town and Parish Council Survey. Form to be filled in and returned to ER

Dates of next meetings all 7pm -vote

July 3rd, Sept 4th, Nov 6th, Jan 8th 2019, March 5th 2019, May 7th 2019

C M Bradley

sPC Meeting

Spaldington Parish Council Meeting

held on 1 st May 2018 at 7pm in the Church at Fir Tree Centre, Spaldington, DN14 7ND.

Present: John Evans Mary Lunn, Carol Bradley, Mark Derbyshire; Sarah Jackson, Allan Bate, Alison Turner, Ward Councillors Nigel Wilkinson; Linda Bayram;

Members of the Public: David Jackson, Ann-Marie Jackson, Kathryn Westin Steven Lunn Nigel Turner

1) Minutes of the Meeting of Spaldington Parish Council held on 6.3 2018 had been circulated and read prior to the meeting. Cllr Bradley asked if anyone wanted them to be passed around. To be approved.

Pro Cllr Bradley Sec Cllr Evans agreed unanimously.

Minutes of the EOM 18.04.2018 to be approved.

Pro Cllr Bradley Sec Cllr Evans approved unanimously

2) Matters arising - none

3) Public Comments.

A resident had requested the opportunity to raise a matter of importance at the meeting. No prior indication had been received of the details or in fact that the concern related to the payment of invoices in respect of the provision of legal services to the Parish Council.

The Council considered that the handling of the payment of invoices had been properly handled, albeit in difficult circumstances, reassurance was given that there would be further provision of information and clarification given, in the hope that this would eliminate any undue concern.

Finance

Agree to defer until internal auditor Julia Walker had completed the accounts. Resolution to arrange an EOM for 16 th May to agree All accounts.

Pro Cllr Lunn sec Cllr Evans agreed unanimously

5) Planning

It was discussed there was possibly a change of use for barns on Main Street .A motion was passed for Cllr Derbyshire to speak to the owners of the barns.

Pro Cllr Lunn sec Cllr Evans agreed unanimously.

Residents meeting report.

Cllr Bradley said the meeting the residents and councillors had on 18.4.2018 for the Environmental Permit had been a great success. There was a good turnout and we hope it will be one of many. After the meeting residents and councillors kept

sPC Meeting

in touch by email. Concerns on conditions were sent individually before the closing date.

ROLE OF THE CLERK

Cllr Derbyshire voiced we required a clerk. Cllr Bradley said this had been agreed in our March meeting, she had contacted most clerks in the area. Cllr Bradley had received a CV from Sarah Belton who is clerk on several parish councils. All councillors agreed her CV was impressive. Cllr Bradley had spoken to her and Sarah had offered help if required free of charge.

Councillors discussed hours and control of hours to be worked. Cllr Derbyshire said if we all agreed we should contact her regarding the role.

Cllr Bradley suggested she join us on a temporary basis until July meeting when we would make a decision to advertise for a clerk or to offer the job to Sarah Belton if she was willing to accept. A decision could be made then.

Pro Cllr Lunn Sec Cllr Derbyshire agreed unanimously.

Correspondence

1) Walk around village Wed 13th June 9.45 am vote for two councillors to attend. Contact East Riding

2) Town and Parish Council Communication Survey. Discussion with councillors and form filled in. To be sent to East Riding.

Ward Cllr Bayram notified us of a Liaison Meeting between other parish councils and will send us details. It was agreed this was a good idea.

3) Ouse and Humber Drainage Board Leaflets. These were passed around and going to be put on the notice board.

Vote to exclude Public to discuss P45 of former clerk.

Pro Cllr Bradley sec Cllr Lunn. Agreed unanimously.

Dates of next meetings agreed to keep 7 pm.

Dates of Parish Council Meetings.

July 3 rd , Sept 4 th, Nov 6 th, Jan 8 th, 2019 March 5 th May 7 th

Meeting finished at 7.55 pm

Public left.

Councillors discussed matters of employment and a way forward. Decisions were made .

SPC Meeting
Pro Cllr Lunn sec Cllr Evans agreed unanimously.
Meeting closed 8.20pm.

chairmans report

Chairmans report for the past 16 months.

I was elected vice chair in May last year. In the absence of the chair Mr R.Hare I took over meetings from Nov 2017.

Since January 2017 two councillors have been disqualified for None attendance. The resignation of the former chair K.Westin. Also a need for a new clerk.

Throughout this the Councillors were wanting to have a functional parish council instead of a disfunctional parish council. This has taken longer than we expected.

The councillors felt it was necessary to take legal advice so as to ensure we were acting appropriately in respect of the Then clerk because.

- 1) The clerk had instructed a solicitor who had written to the council on her behalf.
- 2) Their were documents which the councillors felt they needed to fulfil their role which the clerk had not provided but subsequently after a solicitor had been involved on behalf of the parish council ,the documents were then provided.
- 3)The councillors wished to ensure they were following correct procedures.

After following those procedures and in accordance with legal advice given held a hearing with the clerk following which the decision was made to end the clerks employment.

The councillors feel they have to have due regard to the sensitivity and confidentiality of this matter and do not therefore feel it is appropriate to go into further details.

The councillors are pleased we have three new councillors joining the parish council and are hopeful of a new clerk shortly.

The councillors do very much hope their will be not be a need for the incurring of further legal costs in the future beyond a degree of guidance where necessary in order to ensure it is acting appropriately.

SPALDINGTON PARISH COUNCIL

e.g. Bradley

Minutes of the extra ordinary meeting of the Parish Council held at The Fir Trees Spiritual Church, Spaldington on Wednesday 16th May 2018 at 7pm.

Recorded by S.Belton-Acting Clerk

Councillors present:

Cllrs; Bradley, Evans, Lunn, Jackson, Turner, Bate and Derbyshire

Public present:

None.

1 Apologies for absence.

None received

2 Declarations of interest

None declared.

3 To approve the minutes of the council meeting held on 1st May 2018.

Minutes circulated to all councillors prior to the meeting but due to the fact this meeting was an extra ordinary meeting arranged primarily to discuss financial matters the minutes will not be approved until the scheduled July parish council meeting

4 Matters arising from previous meeting minutes.

To be agendered for full parish council discussion at the July meeting.

5 Planning applications

None received.

6 Correspondence received.

Street scene visit-The clerk reminded the councillors of the scheduled ERYC street scene village walkabout to be held on 13th June 2018.

Insurance policy-The clerk has been in contact with Came & Co insurers and negotiated a revised (and reduced) insurance policy schedule and invoice which was discussed and resolved by the full parish council to accept this premium and pay immediately. This decision was proposed by Cllr Bradley and seconded by Cllr Lunn.

ERNLLCA subscription-The clerk has noticed that the annual ERNLLCA subscriptions have not been paid and an invoice cannot be located. It was resolved by the full parish council that the clerk will obtain a copy invoice and that the outstanding amount be paid mid meeting to allow full cover. This decision was proposed by Cllr Jackson and seconded by Cllr Lunn.

7 Public comments.

No comments as there was no public present at the meeting.

Handwritten notes at the bottom of the page.

Financial matters.

A It was resolved by the full parish council to approve and sign the annual governance statement 2017/2018.

The relevant financial documents were cascaded by the chairperson prior to the meeting, explained by the clerk and approved by the councillors and signed by the chairperson and clerk. This decision was proposed by Cllr Bradley and seconded by Cllr Lunn.

B It was resolved by the full parish council to approve and sign the annual accounting statement 2017/2018.

The relevant financial documents were cascaded by the chairperson prior to the meeting, explained by the clerk and approved by the councillors and signed by the chairperson and clerk. This decision was proposed by Cllr Bradley and seconded by Cllr Lunn.

C. It was resolved to approve the annual income, expenditure and bank reconciliation for the period 1st April 2017 to 31st March 2018. These accounts were fully approved as a true and correct record by the full parish council. This decision was proposed by Cllr Bradley and seconded by Cllr Lunn.

D. It was resolved and agreed to by the full parish council to set up a standing order to Heptonstalls LLP for £500 monthly until all invoices are paid in full. A standing order authority was duly signed by Cllr Lunn and Cllr Evans at the meeting and the clerk will take the signed form to HSBC in Goole.

The ERYC half yearly precept of £3979.50 has now been credited to the bank account.

Cheques approved for payment;

Cq no 100024 Heptonstalls LLP £2340.00

Cq no 100025 J.Walker £50.00

Cq no 100026 Came & Co £168.00

Cq no 100027 ERNLLCA £157.27

Private & Confidential section. (Not for public view).

Clerk employment-a full discussion was held with the acting clerk S.Belton regarding future employment and salary details. It was resolved and mutually agreed by all present that the role of clerk will be filled immediately by S.Belton on an annual salary of £2000.

Date of next meeting.

Confirmed as Wednesday 4th July 2018 at 7.00pm.

Meeting closed 8.10pm

CP 2018 2018

Spaldington Parish Council

Acting Clerk Mrs Sarah Belton

Oak Lodge, Goole Road, Hook, Goole, East Riding of Yorkshire, DN14 5NN
Tel: (01405) 766451/07745 063696 E-mail: marshlandfarm@hotmail.com

Dear Councillor

4th May 2018

You are summoned to attend an extra ordinary parish council meeting of Spaldington Parish Council to be held on **Wednesday 16th May 2018** at 7.00pm at Fir Trees Spiritual Church, Spaldington.

Any members of the public attending the parish council meeting may be given at the start of the meeting (at the chairman's discretion) a combined ten minute time slot to speak on any items of concern or interest. After this period the public are welcome to stay for the meeting but **CANNOT** speak nor offer advice/opinion on any matter.

AGENDA

1. **To receive apologies for absence.**
2. **To receive all declarations of interest on any agenda items.**
3. **Financial matters.**

A. Approve and sign the annual governance statement 2017/2018.

B Approve and sign the annual accounting statement 2017/2018

To approve the income, expenditure and bank reconciliation for period 1st April 2017 to 31st March 2018

Accounts for payment.

Heptonstalls Solicitors £1020
Heptonstalls Solicitors £360
Heptonstalls Solicitors £960
Heptonstalls Solicitors £2100

To approve the setting up of a monthly £500 standing order to settle any further invoices from Heptonstalls Solicitors.

4. **To confirm date of next meeting**

Sarah Belton 4/5/18

SPALDINGTON PARISH COUNCIL

Minutes of the extra ordinary meeting of the Parish Council held at Spaldington Golf Club, Spaldington on Wednesday 23rd May 2018 at 7pm. *Cllr Bradley.*

Councillors present:

Cllrs; Bradley, Lunn, Jackson, Turner and Bate

Public present:

None.

1 Apologies for absence.

Cllrs Evans and Derbyshire.

2 Declarations of interest

None declared.

3 To approve the minutes of the council meetings held on 1st May and 16th May 2018.

Minutes circulated to all councillors but due to the fact this meeting was an extra ordinary meeting arranged primarily to discuss private personnel matters the minutes will not be approved until the scheduled July parish council meeting

4 Personnel matters (private & confidential)

The parish councillors in attendance were made fully aware of the reasons and decisions made by the disciplinary/personnel committee which ultimately resulted in the termination of the former clerk's employment. It was resolved that the full parish council in attendance support and agree with these decisions. This resolution was proposed by Cllr Bradley and seconded by Cllr Lunn.

5 Date of next meeting.

Confirmed as Wednesday 4th July 2018 at 7.00pm.

Meeting closed 10.00pm

Spaldington Parish Council

Acting Clerk Mrs Sarah Belton

Oak Lodge, Goole Road, Hook, Goole, East Riding of Yorkshire, DN14 5NN
Tel: (01405) 766451/07745 063696 E-mail: marshlandfarm@hotmail.com

Dear Councillor

18th May 2018

You are summoned to attend an extra ordinary parish council meeting of Spaldington Parish Council to be held on **Wednesday 23rd May 2018 at 7.00pm** at Spaldington Golf Club Spaldington.

Any members of the public attending the parish council meeting may be given at the start of the meeting (at the chairman's discretion) a combined ten minute time slot to speak on any items of concern or interest. After this period the public are welcome to stay for the meeting but **CANNOT** speak nor offer advice/opinion on any matter.

AGENDA

1. To receive apologies for absence.
2. To receive all declarations of interest on any agenda items.
3. Private and confidential....all members of the public to be excluded
Decisions of employment. (former clerk)
4. To confirm date of next meeting

Sarah Belton 18/5/18

Cllr Bradley

SPALDINGTON PARISH COUNCIL

Minutes of the extra ordinary meeting of the Parish Council held at Fir Trees Spiritual Church, Spaldington on Wednesday 27th June 2018 at 7pm.

Councillors present:

Cllrs; Bradley, Lunn, Jackson and Derbyshire

Public present:

None.

1 Apologies for absence.

Cllrs Evans and Turner

2 Declarations of interest

None declared.

3 To approve the minutes of the council meetings held on 1/5, 16/5, 23/5

Minutes circulated to all councillors but due to the fact this meeting was an extra ordinary meeting arranged primarily to discuss private personnel matters the minutes will not be approved until the scheduled July parish council meeting

4 Personnel matters (private & confidential)

The parish councillors in attendance were made aware of documents recently received for an employment tribunal case launched by the former clerk against the parish council. It was resolved that quotes will now be obtained for the legal representation required for the parish council which will then be brought to the next full parish council meeting in July for further discussion and a decision as to who will represent the parish council. This decision was proposed by Cllr Jackson and seconded by Cllr Lunn and unanimously agreed by all in attendance.

5 Date of next meeting.

Confirmed as Wednesday 4th July 2018 at 7.00pm.

Meeting closed 8.20pm

Spaldington Parish Council

Clerk Mrs Sarah Belton

Oak Lodge, Goole Road, Hook, Goole, East Riding of Yorkshire, DN14 5NN
Tel: (01405) 766451/07745 063696 E-mail: marshlandfarm@hotmail.com

Dear Councillor

22nd June 2018

You are summoned to attend an extra ordinary parish council meeting of Spaldington Parish Council to be held on **Wednesday 27th June 2018 at 7.00pm** at Fir Trees Spiritual Church, Spaldington.

Any members of the public attending the parish council meeting may be given at the start of the meeting (at the chairman's discretion) a combined ten minute time slot to speak on any items of concern or interest. After this period the public are welcome to stay for the meeting but **CANNOT** speak nor offer advice/opinion on any matter.

AGENDA

1. To receive apologies for absence.
2. To receive all declarations of interest on any agenda items.
3. Private and confidential....all members of the public to be excluded
To discuss employment matters relating to the former clerk
4. To confirm date of next meeting

Sarah Belton 22/6/18

SPALDINGTON PARISH COUNCIL

Minutes of the meeting of the Parish Council held at The Fir Trees Spiritual Church, Spaldington on Wednesday 4th July 2018 at 7pm.

Recorded by S.Belton-Clerk

Councillors present:

Cllrs; Bradley, Evans, Lunn, Jackson, Turner and Derbyshire

Public present:

Ward Cllr V.Aitken

1 Declarations of interest.

None declared.

2 Apologies of absence

None received.

To approve the minutes of the council meetings held on 1st May 2018, 16th May 2018, 23rd May 2018 and 27th June 2018.

Minutes circulated to all councillors prior to the meeting and all confirmed as a true and correct record and signed by the chair person

4. Ongoing issues

A. ERYC Street scene visit- Cllrs Bradley and Lunn attended the recent village walkabout with ERYC Jim McGivern and pointed out areas of concern which were noted. ERYC have now provided a schedule of agreed works to be performed in the village which mainly consist of pothole repairs and painting.

B. Windfarm grant application-ERYC Karen Wood has notified the parish council that the previously applied for grant application for a bus shelter has been successful and have awarded £3200 to spend on a bus shelter. Cllr Evans has now taken over the role as windfarm panel representative and will now liaise with ERYC to obtain highways permission and establish a suitable choice of shelter for the village.

C. Clerk contract-the clerk has previously circulated the ERNLLCA model contract to the councillors for approval and amendment if necessary. This contract was approved by the full parish council and signed at the meeting by the clerk and Cllr Bradley

5. Planning applications and decisions.

A .Change of use to barns on Main Street-Cllr Jackson provided an update to this proposal after having spoken to the owner but due to the fact the parish council have not as yet received any plans from ERYC to view it was resolved to monitor the situation and wait for any future plans to be received before passing any further comment.

B.A.D. plant--the councillors raised concerns about this application and an idea to arrange a site visit to the airfield location was deemed an appropriate suggestion. Cllr Jackson will arrange a suitable date to attend and will liaise with the councillors available to attend and view the site for themselves.

C. Filplastic Uk Ltd-erection of warehouse building, improvements to access road and new layby. Change of use from paddock to car park and landscaped area + pond. Ref 18/01433/LF- SPC have made the decision to approve this application. (Decision made in-between meetings due to early ERYC reply date).

6. Correspondence received and issues raised by councillors.

Councillor resignation-the parish clerk have received notification that Cllr Allan Bate has resigned. A vacancy notice will be placed on the website and notice board and ERYC have been notified.

Freedom of Information policy-the clerk has suggested that the parish council formally adopt this policy and establish fees associated with any future information requests. It was resolved that a £5 fee will be charged for information requests and that any additional charges incurred by the parish council from any third party will be passed on to the information requestor for prior payment before documents are supplied.

GDPR-(General Data Protection Regulation)-the clerk informed the parish council of this recent act which came into force on 25/5/18. The clerk explained this act and has ensured that all forms and procedures are in place in order to comply with this new act.

Asset register-the 2018 asset register is now on the parish council website and the councillors are aware of all assets and locations of them. It was noted that some of these larger assets are still in the possession of the former clerk and as such do require retrieving in the near future.

Summer village event-an idea from Cllr Jackson to hold some type of summer event to allow residents to get together and to meet the parish council was welcomed as a good idea. The suggested date of 9th September 2018 was agreed upon with a suitable venue to be established in principle as at the home of Cllr Jackson for an afternoon tea. Further discussion will take place once a venue is confirmed and then advertising will begin.

Employment tribunal- Cllr Bradley has received written notification of potential legal action against the parish council. The councillor's discussed this at length and resolved to continue to use the services of Shaun Pinchbeck at Heptonstalls solicitors to peruse the legal documents received at an agreed price in order to offer an opinion and advice on this matter.

7. Accounts for payment and financial matters.

Cheques approved for payment;

None presented.

HSBC mandate approved and signed in order to amend the correspondence address to that of the new clerk. Signed by Cllrs Lunn and Bradley.

8. Date of next meeting.

Confirmed as Tuesday 4th September 2018 at 7.00pm.

Meeting closed 9.25pm

*C. A. Bradley
4/9/2018*

SPALDINGTON PARISH COUNCIL

Oak Lodge, Goole Road, Hook, Goole, East Yorkshire, DN14 5NN

Tel no. 01405 766451/07745 063696

Email.marshlandfarm@hotmail.com

28th June 2018

Dear Councillor

You are summoned to attend the next meeting of Spaldington Parish Council to be held at Fir Trees Spiritual Church, Spaldington on **Wednesday 4th July 2018 at 7.00pm.**

Any members of the public attending the parish council meeting may be given at the start of the meeting (at the chairperson's discretion) a combined ten minute time slot to speak on any items of concern or interest. After this period the public are welcome to stay for the meeting but **CANNOT** speak nor offer advice/opinion on any matter.

AGENDA

1. **Declarations of interest on agenda items.** (To be given at the meeting and recorded)
2. **Apologies for absence** (must be made to the clerk prior to the meeting date)
3. **To approve the minutes of the last four meetings** (01/05/18, 16/05/18, 23/05/18, 27/06/18)
4. **Ongoing issues.**
 - A **ERYC Street scene visit**-to receive the agreed works schedule from ERYC
 - B. **Windfarm grant application**-to receive panel decision notification
 - C. **Clerk contract of employment**-to approve and sign
5. **Planning applications and decisions;**
 - A. Change of use to barns on Main Street-Cllr Derbyshire to provide an update
 - B.AD plant-to receive information on this application-Cllr Bradley to provide updates.
 - C. Filplastic Uk Ltd-erection of warehouse building, improvements to access road and new layby. Change of use from paddock to car park and landscaped area + pond. Ref 18/01433/LF-to note and minute SPC decision on this application. (Decision made in-between meetings due to early ERYC reply date).
6. **Correspondence received and issues raised by councillors;**

Councillor resignation -to report on resignation letter received and action accordingly.
Freedom of Information (F.O.I.) policy-to approve and adopt policy and fees.
GDPR (General Data Protection Regulation) -to receive information on the new act and action to be taken.
Asset register-to provide an update of all parish council assets and locations.
Summer village event-Cllr Jackson to discuss further
Employment tribunal-to inform the full council of the recent correspondence and provide updates. (Private & confidential. All members of the public and press to be excluded)

7. Accounts for payment and financial matters.

To complete and approve HSBC change of address form.

No accounts for payment as at 28/6/18

8. Date of next meeting - Tuesday 4th September 2018 at 7.00pm

Sarah Belton 28/6/18

DRAFT MINUTES

EOM MEETING ON WEDNESDAY 11TH JULY 2018

MINUTES TAKEN BY COUNCILLOR LUNN(vice chair)

PRESENT C Bradley M Lunn S Jackson M Derbyshire

APOGLISE NONE

ABSENT J Evans

meeting opened promptly 7PM

1) three quotes obtained for solicitor for Tribunal purposes.

decision made on choice and reasons given.

prop.M Lunn Sec C Bradley agreed S Jackson .

2)Decision to answer Tribunal letter by solicitor.

3) Agree Limits for solicitor chosen

£5,000 plus VAT Full Breakdown on each stage. Too agree payment to Heptonstalls on a monthly basis by DD

Pro C Bradley Sec S Jackson Agreed M Lunn.

4)Personnel Committee

decision to include S Jackson on the personnel Committee

Pro M Derbyshire Sec C Bradley unanimous

5) To discuss current clerks working hours and hours accrued

Decisions agreed unanimous

6) Discussion of confidentiality and Privacy on all matters relating to the Disciplinary.

meeting closed 8.20PM

NEXT MEETING September 5th

*C. Sec. Bradley
4/9/2018.*

Spaldington Parish Council

Clerk Mrs Sarah Belton

Oak Lodge, Goole Road, Hook, Goole, East Riding of Yorkshire, DN14 5NN
Tel: (01405) 766451/07745 063696 E-mail: marshlandfarm@hotmail.com

Dear Councillor

6th July 2018

You are summoned to attend an extra ordinary parish council meeting of Spaldington Parish Council to be held on **Wednesday 11th July 2018 at 7.00pm** at Fir Trees Spiritual Church, Spaldington.

Any members of the public attending the parish council meeting may be given at the start of the meeting (at the chairman's discretion) a combined ten minute time slot to speak on any items of concern or interest. After this period the public are welcome to stay for the meeting but **CANNOT** speak nor offer advice/opinion on any matter.

AGENDA

1. To receive apologies for absence.
2. To receive all declarations of interest on any agenda items.
3. Private and confidential....all members of the public to be excluded
To discuss employment tribunal matters relating to the former clerk
4. To discuss current clerks working hours and hours accrued.
5. To confirm date of next meeting

Sarah Belton 6/7/18

Spaldington Parish Council

Residents Planning Meeting (6) B

to be held on Wednesday 7th Aug 7 pm.
At Fir Tree Centre, Spaldington

Any members of the public attending a parish council meeting may be given at the start of the meeting (at the Chairman's discretion) a combined 10 minute slot to speak on any items of concern or interest. After this period the public are welcome to stay for the meeting but cannot speak or offer advice or an opinion.

Minutes

The minutes were written by Cllr Lunn (acting clerk) email spaldingtonpc@gmail.com

Meeting started 7pm

Present Councillors C Bradley, M Lunn, M Derbyshire, E Ward

Ward Councillors N Wilkinson, V Aitkin

Many Public present

Apologies

E Ashton work

6.1) Declarations of interest on the agenda item. none

6.2) Topic - Planning

Cllrs M Lunn and C Bradley returned for Mr Ashton's forms.

A) 19/00963/cm Windfarm site this was discussed in their absence. It was going to planning on the Thursday WC N Wilkinson and V Aitkin to speak.

B) 19/01942/CM | Change of use of existing buildings and land to a protein production plant and waste transfer station including installation of plant and machinery and a filter bed | Ivy House Farm Holme Road Spaldington East Riding Of Yorkshire DN14 7ND -

Residents were concerned about smells , effect of increase in traffic, cross contamination, keeping to conditions, drainage and operating skills.

WC N Wilkinson suggested that we send in a response just before the Planning Meeting and would advise when the best time to do this was.

Date of next meeting Mon 9th Sept

Meeting closed 8.20pm

SPALDINGTON PARISH COUNCIL

C. M. Bradley

Minutes of the meeting of the Parish Council held at The Fir Trees Spiritual Church, Spaldington on Tuesday 4th September 2018 at 7pm.

Recorded by S.Belton-Clerk

Councillors present:

Cllrs: Bradley, Evans, Lunn, Jackson, Turner and Derbyshire

Public present:

Ward Cllr L.Bayram and Miss E.White.

1 Declarations of interest.

Cllr Turner declared an interest in item 5A and left the room for all discussions.

2 Apologies of absence

None received.

3 To approve the minutes of the council meetings held on 4th July 2018 and 11th July 2018.

Minutes circulated to all councillors prior to the meeting and all confirmed as a true and correct record and signed by the chair person

4. Ongoing issues

- A. **Councillor vacancy-following on from the resignation of Cllr Bate, ERYC have now given approval for the vacancy to be filled via co-option. The clerk has advertised the vacancy and two residents have applied. It was resolved that an informal interview be held on 12th September for both applicants to give the councillors an opportunity to meet each applicants and then make a decision. The clerk will make the interview arrangements.**
- B. **Windfarm grant application-the clerk has applied for the allocated funding and has now received the £3200 funds into the parish council's bank account. It was resolved that Cllr Bradley will meet with Cllr Evans to choose a few bus shelter designs and then liaise with nearby residents to select a design and then place the order.**
- C. **Asset register-the 2018 asset register was reviewed now that all assets are returned and are placed with the relevant person. The assets and locations were approved at the meeting and the clerk will revise the asset register accordingly.**
- D. **Summer village event-due to the fact summer is nearly over it was decided that a winter/Xmas event would now be deemed more appropriate with a date of 2nd December 2018 decided upon for the event which will consist of mince pies and mulled wine from 2pm-4pm.Cllr Jackson will confirm the venue and make publicity plans.**
- E. **Employment tribunal- Cllr Bradley has updated the councillors on the pending legal action and forthcoming proposed tribunal case launched against the parish council. The full parish council made decisions concerning the case (these are to be minuted separately due to confidentiality concerns) and these decisions will be given to the appointed solicitor Shaun Pinchbeck to continue his defence work. This subject was private & confidential with all public excluded.**

Planning applications and decisions.

- A. Salko UK Ltd-continued use of agricultural buildings & erection of single storey building & continued use of barn D for agriculture. Ref 18/02331/PLF. -SPC have made the decision to object to this application with reasons provided to ERYC. (Application received in-between meeting dates). Ward Cllr Bayram will liaise with ERYC to provide a list of conditions to be applied should this application be approved by ERYC.
- B. Filplastic Uk Ltd-erection of warehouse building, improvements to access road and new layby. Change of use from paddock to car park and landscaped area + pond. Ref 18/01433/LF-it was noted that ERYC approval has been given for this application.
- C. AD plant Cllr Jackson and Cllr Derbyshire are to arrange a site visit and update the parish council on their observations and any information received.
- D. J.Williams-erection of detached garage with shed/workshop to rear at 3 Main Street. Ref 18/01961/PLF. SPC have made the decision to approve this application and it was noted that ERYC have now also approved this application. (Application received in-between meeting dates)

6.

Correspondence received and issues raised by councillors.

- A. **Audit objections**-the clerk notified the councillors of two audit objection letters received from local residents R.Hare and W.McKay. It was resolved that Cllr Bradley and the clerk will provide answers to the external auditor regarding the concerns raised. Cllr Bradley will also liaise with ERNLLCA for guidance and advice on this matter.
- B. **Windfarm tree planning fund**-the clerk has received a letter from ERYC asking for a councillor representative to join the panel. It was resolved that on this occasion there will be no SPC representative. The clerk will notify ERYC.
- C. **Large pothole**-Cllr Bradley alerted the councillors to a large dangerous pothole along Spaldington Lane. Due to the fact this pothole is not on the public highway it was resolved to ask the private landowner to repair this pothole to a suitable standard. The clerk will write to the resident concerned.
- D. **Telephone box**-Cllr Bradley notified the council of the untidy, unkempt state of the BT public telephone box in the village. It was resolved to write to BT asking them to visit the kiosk to maintain and paint.
- E. **Noticeboard**-Cllr Bradley asked for approval to re paint the village notice board in an effort to tidy it up. The idea of painting it green and placing floral planters underneath it were welcomed by all as an improvement to the area and as such all suggestions were fully approved.
- F. **Spaldington Lane traffic**-Cllr Bradley raised concerns about the increase in traffic flow along this lane. Ward Cllr Bayram provided information on future bypass proposals which in turn could increase the traffic flow in this vicinity. It was resolved that councillors try to attend Howden Town Council meetings to understand more about these proposals and in turn gain knowledge as to how it will affect the traffic flow through the village.

- G. Ashton Farm-concerns were raised about the increasing odours coming from this farm and associated farmland. It was resolved to monitor the situation and report any incidents to Environmental Health.
- H. Evans access point-concerns regarding this access point were allayed with Cllr Evans reporting that an application will be made to ERYC within the next 10 days.
- I. M.Dimmock application-Cllr Jackson provided details of a forthcoming proposed planning application for a single dwelling on land in the village. It was resolved that until a valid application is submitted to ERYC nothing further can be discussed nor any decisions made.
- J. Village drainage concerns-Concerns were expressed on the inadequacy of certain drains in the village and the possible reasons for these failings. It was resolved that Cllrs Jackson and Bradley will liaise with the local drainage board to obtain historic plans of the village drains and a clearer understanding of the way the system works.

7. Accounts for payment and financial matters.

**To note ERYC payment of £3200 for bus shelter received.
To note VAT rebate received of £549.34**

Cheques approved for payment;

**Cq no 100029 £40 I.C.O. registration
Cq no 100028 clerks expenses £130.79
Cq no 100030 clerks salary (May-Aug)**

8. Date of next meeting.

Confirmed as Tuesday 6th November 2018 at 7.00pm.

Meeting closed 9.35pm

SPALDINGTON PARISH COUNCIL

Oak Lodge, Goole Road, Hook, Goole, East Yorkshire, DN14 5NN

Tel no. 01405 766451/07745 063696

Email.marshlandfarm@hotmail.com

Dear Councillor

28th August 2018

You are summoned to attend the next meeting of Spaldington Parish Council to be held at Fir Trees Spiritual Church, Spaldington on **Tuesday 4th September 2018 at 7.00pm.**

Any members of the public attending the parish council meeting may be given at the start of the meeting (at the chairperson's discretion) a combined ten minute time slot to speak on any items of concern or interest. After this period the public are welcome to stay for the meeting but **CANNOT** speak nor offer advice/opinion on any matter.

AGENDA

1. **Declarations of interest on agenda items.** (To be given at the meeting and recorded)

2. **Apologies for absence** (must be made to the clerk prior to the meeting date)

3. **To approve the minutes of the last two meetings** (04/07/18 and 11/07/18)

4. **Ongoing issues.**

A **Councillor Vacancy**- Clerk to confirm ERYC co-option permission and provide applicant details.

B. **Windfarm grant application**-Cllr Evans to update on shelter design.

C. **Asset register**- Cllr Bradley to provide an update of all parish council assets and locations.

D. **Summer village event**- Cllr Jackson to provide an update on date & venue.

E. **Employment Tribunal**- Cllr Bradley to provide an update (private & confidential. Public to be excluded)

5. **Planning applications and decisions;**

A. **Salko UK Ltd**-continued use of agricultural buildings & erection of single storey building & continued use of barn D for agriculture. Ref 18/02331/PLF. -SPC decision made to object to this application with reasons provided to ERYC. (Application received in-between meeting dates)

B. **Filplastic Uk Ltd**-erection of warehouse building, improvements to access road and new layby. Change of use from paddock to car park and landscaped area + pond. Ref 18/01433/LF-to note ERYC approval for this application.

C.**AD plant** Cllr Jackson to provide update on site visit date.

D. **J.Williams**-erection of detached garage with shed/workshop to rear at 3 Main Street. Ref 18/01961/PLF. To note SPC decision made to approve this application. ERYC have now also approved this application. (Application received in- between meeting dates)

6. **Correspondence received and issues raised by councillors;**

A. **Audit objections**-clerk to report on complaints received from residents R.Hare & W.McKay

B **Windfarm tree planting fund**-to appoint an SPC panel representative

C **Large pothole**-Cllr Bradley to provide information.

D.**Telephone box**-Cllr Bradley to report on maintenance required.

E. **Noticeboard**-Cllr Bradley to report on maintenance proposals.

F.**Spaldington Lane traffic concerns**-Cllr Bradley to report on

G.**Ashton farm**-odour concerns to discuss.

H. **Evans access point**- Cllr Jackson to provide information

I.**M.Dimmock**-single dwelling proposal-Cllr Jackson to provide information.

J. **Village drainage concerns**-Cllr Turner to report upon.

7. Accounts for payment and financial matters.

- To note ERYC payment of £3200 for bus shelter received.
- To note VAT rebate received of £549.34
- To approve and make payment of £40 I.C.O. registration
- To approve and make payment of clerks expenses of £130.79
- To approve and make payment of clerks salary 1/5-31/8 (timesheet provided)

8. Date of next meeting - Tuesday 6th November 2018 at 7.00pm

EXTRAORDINARY MEETING OF THE PARISH COUNCIL 12TH SEPTEMBER 2018

HELD IN FIR TREE CHURCH SPALDINGTON .

Any members of the public attending a parish council meeting may be given at the start of the meeting (at the chairman's discretion) a combined 10 minute slot to speak on any items of concern or interest. After this period the public are welcome to stay for the meeting but cannot speak or offer any advice or an opinion.

6.45 pm. Prior to the meeting interviews took place for the co-option of a new councillor.

E.White and E. Ward were both interviewed by the council. They left afterwards.

It was decided by a majority vote to enrol E.White as a councillor but to ask E.Ward to reapply as there was another vacancy on the council in the coming week.

Councillor Bradley was to inform them of the decision.

MEETING COMMENCED 7.30

Present Councillors Bradley, Derbyshire, Lunn, Jackson, Evans.

In the absence of the clerk Councillor Bradley took the minutes and chaired the meeting.

1 Apologise for absence None

2 Declarations of interest None

3 Legal Fees

There was a full discussion of present and future legal fees to address in the present situation of the pending Tribunal.

Outstanding solicitors fees .£5,700

A motion was passed to pay £2,000 now and remainder by DD of £500 per month until the full amount was paid.

Pro Cllr Derbyshire sec Cllr Bradley agreed unanimously

PRIVATE

No public or press present to exclude.

A discussion took place as residents had asked for explanations of legal fees. Because of confidentiality we have not informed residents of the present situation.

It was agreed to contact ERNLLCA for advice going forward regarding residents questions and fees.

MEETING CLOSED 9.30 pm

The next meeting of the parish council is on November 6 th 2018 7 pm

Spaldington Parish Council

Clerk Mrs Sarah Belton

Oak Lodge, Goole Road, Hook, Goole, East Riding of Yorkshire, DN14 5NN
Tel: (01405) 766451/07745 063696 E-mail: marshlandfarm@hotmail.com

Dear Councillor

5th September 2018

You are summoned to attend an extra ordinary parish council meeting of Spaldington Parish Council to be held on **Wednesday 12th September 2018 at 7.30pm** at Fir Trees Spiritual Church, Spaldington.

Any members of the public attending the parish council meeting may be given at the start of the meeting (at the chairman's discretion) a combined ten minute time slot to speak on any items of concern or interest. After this period the public are welcome to stay for the meeting but **CANNOT speak** nor offer advice/opinion on any matter.

AGENDA

1. To receive apologies for absence.
2. To receive all declarations of interest on any agenda items.
3. Private and confidential....all members of the public to be excluded
Legal fees
4. To confirm date of next meeting

Sarah Belton 5/9/18

EXTRAORDINARY MEETING TUESDAY 25TH SEPTEMBER 2018

HELD IN FIR TREE CHURCH SPALDINGTON

PRESENT Councillors Bradley, Lunn, Derbyshire

in the absence of the clerk C Bradley took minutes.

Prior to the meeting there was a full discussion of planning issues in the village.

Meeting opened 7.10 pm

Public Present none

1) Apologise for absence Two councillors absent Cllr Evans and Cllr Jackson

2) Declarations of Interest None

3) Tribunal

Councillors present agreed to "coming of the record" with Heptonstalls for the time being to save costs.

Pro Cllr Bradley Sec Cllr Derbyshire agreed unanimously

Witness statements to be done by councillors to save costs.

Pro Cllr Bradley Sec Cllr Lunn agreed unanimously

Decisions which are private and confidential were not discussed as it was decided to wait for a full council.

Meeting closed at 7.25pm

The next meeting of the Parish council is an Extraordinary Meeting on Tuesday 3rd October 2018
7pm

No Public or Press to exclude

*Cllr Bradley
6/11/18.*

EXTRAORDINARY PARISH COUNCIL MEETING

25 TH SEPTEMBER 7PM 2018 IN FIR TREE SPIRITUAL CHURCH SPALDINGTON

ANY MEMBER OF THE PUBLIC ATTENDING A PARISH COUNCIL MEETING MAY BE GIVEN AT THE START OF THE MEETING (AT THE CHAIRMANS DISCRETION) A COMBINED 10 MINUTE SLOT TO SPEAK ON ANY ITEMS OF CONCERN OR INTEREST.

AFTER THIS PERIOD THE PUBLIC ARE WELCOME TO STAY FOR THE MEETING BUT CANNOT SPEAK OR OFFER ADVICE OR AN OPINION.

AGENDA

1) To receive apologise for absence

2)To receive all declarations of interest on the agenda item.

3) PRIVATE AND CONFIDENTIAL

all members of the public to be excluded

Update on the Tribunal and Decisions going forward

To confirm date of the next meeting

Spaldington Parish Council

Extra ordinary Parish Council Meeting

Tuesday 2nd October 7pm at Boothferry Golf Course

Due to the cost of hiring BFGC the Chair waited outside for 20 minutes. This was in case the public attended. On no arrival of residents the meeting was adjourned to a side room in the Wellington Arms Hotel.

Minutes

Meeting opens 7.10pm

1)Present - Councillors C Bradley (chair), M Lunn (vice chair), S Jackson, M Derbyshire,

J Evans sent his apologies - he would arrive late.

2) To receive all declarations of interest. None

3) Approve minutes of EOM 25th Sept

Proposed M Lunn Sec C Bradley agreed unanimously

J Evans arrived 7.20pm with a pint of beer in his hand, this is not allowed due to council protocol.

Update on Tribunal and decisions going forwards (private and confidential)

Tribunal

Decisions made considering all details up to and including the tribunal.

Decisions made in the best interests of residents

Proposed C Bradley Sec M Lunn agreed unanimously

Loan

A Decision was made in the best interest of the residents.

Proposed M lunn Sec S Jackson agreed unanimously

End of meeting 8.05pm

Next meeting Nov 6th 7pm Fir Tree Stud

**You are summoned to attend an
Extraordinary Parish Council Meeting
for Spaldington Parish Council to be held on
Wednesday 10 th October 7 pm. In Wellington Arms Howden**

Any members of the public attending a parish council meeting may be given at the start of the meeting (at the Chairmans discretion) a combined 10 minute slot to speak on any items of concern or interest..After this period the public are welcome to stay for the meeting but cannot speak or offer advice or an opinion.

Minutes

Meeting opened 7.05pm

1) Present Councillors C Bradley (chair), M Lunn (vice chair), M Derbyshire, S Jackson.

2) To receive apologies for absence. None

4) To receive all Declarations of interest on the agenda item. None

4) Cheque for Sarah Belton £ 182.68

Approve invoice

Pro C Bradley Sec M Lunn agreed unanimously

Bank statements

The address to be sent needs to be changed from S Belton.

C Bradley to receive bank statements and act as temporary RFO.

M Lunn to act as temporary clerk

C Bradley to send p45 with cheque.

Pro S Jackson Sec M Derbyshire agreed unanimously.

Meeting closed 7.15pm

Date of next meeting Nov 6th

C. Bradley
8/1/2019

Spaldington Parish Council Meeting
At Fir Trees Spiritual Church, Spaldington

7pm 6th Nov 2018

Minutes

Any members of the public attending a parish council meeting may be given at the start of the meeting (at the Chairman's discretion) a combined 10 minute slot to speak on any items of concern or interest. After this period the public are welcome to stay for the meeting but cannot speak or offer advice or an opinion.

Meeting opened 7pm

Present - Councillors Carol Bradley (chair), Mary Lunn (Vice chair), Sara Jackson, M Derbyshire.

Ward councillor Linda Bayram

Meeting was recorded for M Lunn (temporary clerk) to write minutes

Apologies None given

Minutes to be approved Circulated to councillors prior to meeting
4th Sept,

Pro MD Sec SJ Agreed Unanimously
EOM's 2nd Oct,

Pro CB Sec ML Agreed unanimously
10th Oct

Pro ML sec SJ Agreed unanimously

Income, Precept £3979.50 plus £3200 bus shelter

Expenditure Clerk wages & expenses May- Sept £1525.01, Heptonstalls £3500, Data protection £40, Peninsula £138.62

Agreed but suggested SPC applies for VAT refund

o CB Sec MD agreed unanimously

Co-option

E Ward agreed by majority vote

E White and E Ward to come to Jan SPC meeting

A discussion was had as to if we need a clerk. Some parish councils do not have one. At the moment we are saving the residents @£500 per month in clerk's wages. Councillors agreed to review this in the new financial year.

1 Finance

a) Budget 2018-19, proposed budget 2019/20 - This had been circulated to councillors

It was agreed, unfortunately, that we could not decrease the precept this year due to the costs involved in the clerk taking us to a tribunal.

Pro CB Sec MD agreed unanimously

b) Bank statements Sept/ Oct,

c) Invoices CB Post Office £26.60 for urgent Tribunal documents to go to Peninsula

Pro SJ Sec ML agreed unanimously

.y – £292.69 (invoice in the post)

ML Sec CB agreed unanimously

e) Assets - new locations updates

Pro SJ Sec ML agreed unanimously

What to do with unused printer. Decide to keep for present

Pro MD Sec ML Agreed unanimously

2 Planning See attachment

All planning issues raised by residents were addressed

1) AD Plant we have discussed issues and it was decided that Ward councillor L Bayram contact East Riding on our behalf.

2) Meadow Cottage. No further issues.

3) Moatfield Farm awaiting planning for the access already in place.

4) Salco no further issues.

5) Rochester House – No planning application listed

6) Aston Composting Ltd, Ivy House – Foul; odours reported.

3 Community Emergency Plan

Update Community Emergency Plan for 2018 - M Derbyshire has plan and will update and email to all councillors and East Riding

Keep salt bins topped up,

A snow team is to be organised with residents. Details to go on notice board

Risk assessments - lifting, trips, slips, falls, wearing Hi vis jackets.

Use common sense

4 Windfarm Community Fund

a) Bus shelter- update of bus shelter.

Solid Oak ordered now need quotes for cement base and roof tiles.

b) Community Chest Fund – seat to be ordered.

Council emptied doggie bins not available through fund. SPC to buy doggie bins when we have funds.

Pro CB sec ML agreed unanimously

5 Hotham and Turner Fund. S.P.Lunn trustee, suggested that the same residents as last year are put forwards

Pro CB Sec SJ agreed unanimously

6 Christmas newsletter - to go out before Christmas.

7 Get together

Sunday Dec 2nd 2-4pm at D Jacksons.

All residents invited for mince pie and mulled wine to meet and greet councillors.

Details on notice board

8 Correspondence

a) Annual estimate of those sleeping rough which this year will estimate the number of rough sleepers on the morning (early hours) of Thursday 22 November.

*e m Bradley
8/1/2019*

Spaldington Parish Council Meeting
At Fir Trees Spiritual Church, Spaldington

7pm 6th Nov

Any members of the public attending a parish council meeting may be given at the start of the meeting (at the Chairman's discretion) a combined 10 minute slot to speak on any items of concern or interest. After this period the public are welcome to stay for the meeting but cannot speak or offer advice or an opinion.

Agenda

Apologies

Minutes 4th Sept, EOM's 2nd Oct, 10th Oct to be approved

Welcome Ellie. Forms to be filled in

Co-option

1 Finance

- a) Budget 2018-19, proposed budget 2019/20 - vote
- b) Bank statements Sept/ Oct, income, expenditure - Sept- Oct 2018 -
Agree address change. Vote
- c) Invoices CB Post Office £26.60 for urgent Tribunal documents to go to Peninsula - vote
- d) Electricity - vote
- e) Assets - new locations updates, what to do with brand new printer.

2 Planning S Jackson to update and provide minutes

3 Community Emergency Plan M Derbyshire - to update

4 Windfarm Community Fund

- a) Bus shelter- update of bus shelter. C Bradley to update
- b) Community Chest Fund - doggie bins

5 Hotham and Turner Fund. S.P.Lunn to continue, need a list of receivers.

6 Christmas newsletter - to go out mid November so as to include get together.

7 Correspondence

a) Annual estimate of those sleeping rough which this year will estimate the number of rough sleepers on the morning (early hours) of Thursday 22 November.

8 Tribunal update - Private and confidential, public to be excluded.

9 Date of next meeting - Jan 8th 2019

Meeting of Spaldington Parish Council Tuesday 6th November 2018

Planning Minutes

Spaldington AD Plant Site – On Wednesday 5th September Councillor Derbyshire and myself, Councillor Jackson, made an un-scheduled visit to the AD Plant site at Spaldington Airfield to request permission to view the site and progress made.

We were escorted around the site by Mr Allan Williamson and his Operations Director Lee Sanderson.

The following observations were made:

- Health & Safety – No members of staff on site that day were seen to be wearing High Viz vests, or any other apparent safety clothing which may have been required. Both councillor Derbyshire and Jackson attended wearing their own appropriate High Viz garments.
- We were not asked to sign into a Visitors Book, or handed any information to read in respect of site safety and emergency/ fire procedures.
- There were some large storage tanks on site. Mr Sanderson informed us these were being prepared for use, however the tanks did not appear to be new and looked worse for wear. Both myself and Councillor Derbyshire agreed after the meeting, the tanks did not appear, in our view, fit for purpose. However, we are neither qualified nor have the experience to provide a conclusive assessment.
- Mr Sanderson informed us that internal sealed shutter doors were to be installed shortly, but I do not recall mention of the pipe line which is to carry the waste products once received by the internal reception area. The pipe line would prevent smells being omitted.
- To the right of the yard was a large empty building, we were informed this may be used to house the company HGV lorries, however the site has a large outer yard and we were unsure of why internal storage of vehicles was necessary.

- The lagoon was surrounded by over grown rubbish and the lagoon itself appeared to be unfinished and had stagnant rain water in the bottom. There was no protective perimeter fence, and indeed when we approached the lagoon there was a cat stranded in the bottom. The cat was quite obviously stressed, and as it struggled to scale the wall of the lagoon it simply slipped back into the water. Mr Williamson assured us he would have a member of staff safely remove the cat, but do not know if this was actually carried out and if the cat was treated humanely. We commented that a secure parameter fence should would prevent animals or people falling into the lagoon and create a safer environment.

On returning to the site offices Mr Williamson was forthcoming and commented he wanted very much for the community to be happy with the site, Mr Williamson also suggested an open day for the residents when the work was complete. This would enable the residents to look around and see what the site entailed and how it worked. We agreed this would be a very good idea.

Other Issues Noted:

Whilst on site we noted there were other issues of concern in respect of two other businesses on the airfield site.

Wood Pellet Resource Ltd:

Whilst viewing the rear of the AD Plant and the lagoon, we walked along the edge of a main dyke which runs between the rear of the AD Plant and the East side of the Recycling Plant.

Wood chip, shavings and wood dust from the recycling site was stacked so high it had slipped into the ditch and was all but blocking it entirely in places. Mr Williamson commented they had recently cleaned the ditch themselves, and if so, the debris which had slipped in was from recent activity.

It was quite obviously that the wood waste was not only causing drainage issues, contamination, and pollution; it posed a fire risk which could affect all the buildings on the airfield.

We should also note that only a few hundred yards away are livestock buildings owned by Mr Robert Inglis, and it was felt that due to the presence of livestock, the prevention of pollution and the risk of fire was ever more paramount.

It was also noted that as we passed the Recycling Site, people, who appeared to be staff/workers, were present on the yard, but again with no high viz vests.

Robert Inglis Transport & Storage.

Livestock appears to be held in the buildings of my Robert Ingles, the site was very untidy and dirty.

The ditch which runs out from Mr Inglis' sheds was extremely overgrown and un-kept, and the undergrowth looked to be constricting the natural flow. We also felt there may be issues with contamination from livestock waste.

Spaldington Airfield Summing Up-

It was felt there were concerns with all three sites and these should be brought to the attention of the other Paris Councillors for discussion.

Village Planning

Meadow Farm Main Street

The outbuilding of this property has had the end wall removed and a Roller Door installed so the building can be used as a secure garage. Councillors Jackson and Lunn visited the site and met with the owners to discuss the work being undertaken.

- The proprietor informed us of the following:
- The work was being undertaken by Appleyard Builders.
- The builders had followed correct procedures in appointing ERYC approved contractors to construct the required drop curb.
- The Grit Bin will be moved a matter of a few feet to the right (facing) of the drive way.
- The garage doors are being fitted by a reputable Company and will be appropriate and in keeping.
- It was felt the work would be an enhancement and had been carried out according to regulations, no further concerns were raised.

Moat Field Farm

No planning application has yet been listed on the ERYC Planning site for approval of a new access / entrance point.

Rochester House

No Planning Application has yet been brought forward by Mr Dimmock for erecting a single property to the rear of his premises, Rochester House.

With regards to the Moat Field Farm and Rochester House, there have been some concerns raised by residents, with regards to any further planning being permitted.

Ashton Composting Ltd, Ivy House

It has been noted once again that the composting site has been omitting foul stench within the vicinity of the property.

Smells

It has been noted that on certain days and evenings of late, there has been an unpleasant smell. If windows are open the smell gets into properties and lingers. Does the councillors have any information regarding these smells and their possible source ?

what you regard as "bickering" ~~is~~ was procedures.
~~The minutes~~ you disagreed with minutes which was
correct procedure.

Many addressed this in a professional manner
agreed by ~~the~~ you. This was correct procedure.

~~If anybody would have complained surely it was
the chair who did not keep to procedures
allowing you to mention once,~~

A Councillor ~~said~~ ^{rang} to the chair stating correct
procedure this was agreed by all councillors
in the last meeting you did not attend.
This was not bickering but procedures.

Communications are the key to
inform you!

Spaldington Parish Council

C. Bradley

Extraordinary Parish Council Meeting

9/1/2019
es

**Wednesday 12th Dec 7 pm. In Fir Tree Centre, Spaldington
Minutes**

Any members of the public attending a parish council meeting may be given at the start of the meeting (at the Chairman's discretion) a combined 10 minute slot to speak on any items of concern or interest. After this period the public are welcome to stay for the meeting but cannot speak or offer advice or an opinion.

E Riding - Future plans at Howden can be seen On Howden Town Council web page or forward.planning@eastriding.gov.uk

Meeting opened 7.05pm

Present Councillors - C Bradley, M Lunn, S Jackson, M Derbyshire, E Ashton, E ward, Ward Councillors V Aitken, N Wilkinson

any residents,

1) Apologies for absence. WC L Byram

2) To receive all Declarations of interest on the agenda item.

M Lunn Mr Ashton approached me about his intended planning application. I took CB to look at the site. There was a SPC meeting with him Cllrs CB, ML, MD present.

3) Vote to extend the period for which the residents can talk.

Pro CB sec SJ agreed unanimously

4) Planning -

a) AD plant

Councillor S Jackson took the chair

WC Nigel Wilkinson is head of Liaison with the AD plant. Due to technical problems SPC were not invited, this has been rectified.

SPC to attend next meeting in January, and residents questions to be sent to CB. Minutes to be sent to CB

gave the background to the AD plant

NW said the plant was going to happen and that it was important for the residents to monitor the AD plant to ensure that conditions were adhered to. The AD plant was said to be the flagship and therefore have no issues.

Important concerns from the residents

Smell -ring Environmental Agency 0800 807060 and ask for a log number.

Traffic incoming and departing - stated 9-17 deliveries per day, route to site not established, potential damage to services in the verges along c88 Spaldington Lane

Where was the residue to be spread? If taken off site by tanker, how many and when?

Lagoon what was its purpose, originally storage of spreading product, now only for cooling. Spreading solid cake when and where? Water logged fields not suitable for spreading. Lagoon is not covered and unsafe to wild life.

Parish Council to meet environmental agency and see permit.

Joint access with other concerns could lead to cross contamination, especially as there are animals in the close vicinity.

DEFRA to be informed over cross contamination.

The chair SJ suggested that a residents planning committee should be established to monitor this and other planning applications.

Cllr E Ashton left the room as she had a pecuniary interest.

b) New business before planning is submitted - protein plant, dog biscuits cat 2/3 not 1

Mr Ashton had previously given details to the SPC committee.

Need to see planning application before SPC can comment.

Brand new equipment is to be installed in the buildings. If successful it will double the existing composting.

Residents have concerns over smells

Residents must object/ comment individually as well as SPC to ERcouncil as numbers are important

Meeting closed 8.40pm

Next meeting 9TH Jan 2019

Spaldington Parish Council

Extraordinary Parish Council Meeting

to be held on Wednesday 12th Dec 7 pm.
In Fir Tree Centre, Spaldington

Any members of the public attending a parish council meeting may be given at the start of the meeting (at the Chairman's discretion) a combined 10 minute slot to speak on any items of concern or interest. After this period the public are welcome to stay for the meeting but cannot speak or offer advice or an opinion.

Agenda

- 1) To receive apologies for absence.
- 2) To receive all Declarations of interest on the agenda item.
- 3) Vote to extend the period for which the residents can talk.
- 4) Planning -
 - a) AD plant
 - b) New business before planning is submitted - protein plant. dog biscuits cat 2/3 not 1

To confirm date of next meeting

*C 91 Bradley
4/2/2019*

**Spalding Parish Council Meeting
Jan 8th at Fir Tree Centre Spaldington**

Minutes

Meeting opened 7pm

Present Councillors C Bradley , M Lunn Mark Derbyshire Sara Jackson Elaine Ward Ellie Ashton.

No apologies

Public, Mr and Mrs Dimmock. Dean Murphy, Mr Wilburn
Spaldington House ,K Westin

Proposed to extend the time the public could talk to 30mins

Pro ML Sec SJ Agreed unanimously

Declarations of interest none

Dean/ Mr Murphy spoke of their planning application

This involved build of new agricultural building in the adjacent field to dry crops.

How the dust and increase in traffic to the village was not completely addressed

Change of use from agriculture to light industry.

The industry had evolved over time and expanded. There was a need for more storage but how much increase in traffic was not said. The access is not suitable for HGVs.

Mr Dimmock

Plans to build a new house .

The drainage problem was still a concern with no evidence that it had been sorted.

Site layout leant itself to further builds on the site

Minutes

6th Nov approved

Pro CB sec ML agreed unanimously

EOM 12th Dec

changes to be made

CB chaired the meeting then SJ took over.

Pro CB sec EW agreed unanimously

Finance

Budget and Precept

Have An EOM next week to discuss

Pro CB Sec ML agreed unanimously

Trust fund - The ward councillors have taken this over, SPC should gain back control.

Mrs Gore's Money - SPC to open a separate events account with the money

Pro CB sec EW agreed unanimously

Planning

Cllr SJ took over as councillor on Planning

AD plant Liaison meeting SPC need the minutes.

Latest planning for an odour stack to control odours, Lagoons should be covered.

Ward Councillor N Wilkinson - unanimous vote of no confidence

I councillor to go to the next meeting EW

Propose CB sec SJ agreed unanimously

I resident to go to the next meeting D Jackson if unable K Westin

Pro SJ sec CB agreed unanimously

SALCO

Need to add conditions traffic numbers. flood lights industrial storage, change of use to light Industrial

Maintenance of the health and safety of residents with the increased industrialisation.

Highways are concerned with the access for HGVs. Limit the number of vehicle movements

Concern was felt over the dust and noise from the drier and vehicle movements.

DIMMOCKS

Originally refused no details submitted to change that refusal.

Again drainage, the road by the entrance is viable to flooding.

Access to be for only one dwelling in order to prevent more houses being built.

SNOW TEAM

CB to advise MD when there was a council alert of bad weather an MD to organise the team.

This will comply with H&S regulations and risk assessments.

Council contact details to be supplied

EA to set up web page and SPC email addresses

CORRESPONDANCE

Residents Complaint

Contact the Enviromental Agency and give number to complainant

A personal matter outside PC jurisdiction

Nothing can be done until the plans are in

Residents were asked to leave as the rest was private and confidential

Meeting closed 9.30pm

Next meeting Mar 5th

Spaldington Parish Council Meeting

At Fir Trees Spiritual Church, Spaldington 7pm 8th Jan 2019

Agenda

Any members of the public attending a parish council meeting may be given at the start of the meeting (at the Chairman's discretion) a combined 10 minute slot to speak on any items of concern or interest. After this period the public are welcome to stay for the meeting but cannot speak or offer advice or an opinion.

Salco and Dimmock agreed to talk before the meeting,

1 Vote to allow extra time

2 Apologies

3 Minutes 6th Nov, EOM 12th Dec to be approved

4 Matters arising

5 Finance

a) Budget 2018-19, proposed budget 2019/20 - vote

b) Bank statements Nov/ Dec ,
Income, expenditure - April – Aug, Sept-Oct, Nov-Dec vote

c) Invoices

Invoices paid from Heathers fund (£100). Reindeer £44.98 Projector £16.99
to be approved and signed

d) Precept - next year vote

e) Trust fund . Trust fund - CB IS waiting for Victoria to get back to us
Mrs Gore's money, £2800 to be noted.

6 Planning

New and existing planning applications S Jackson to update

AD plant

Salco

Dimmocks

7 Community Emergency Plan / Snow team - up date

8 Windfarm Community Fund

a) Bus shelter- update of bus shelter. C Bradley to update

b) Community Chest Fund - doggie bins (applied for), benches -M Lunn to update

9. Contact details of councillors

10) Web page

11) Correspondence

a) Register of Electors

b) complaint from resident

12 Any other business

Manhole cover is missing in layby

13 Tribunal update – Private and confidential, public to be excluded.

14 Date of next meeting - March 5th

C M Bradley.

Spaldington Parish Council

Extraordinary Parish Council Meeting

On Mon 14th Jan 2019 at 7 pm.
In Fir Tree Centre, Spaldington

Any members of the public attending a parish council meeting may be given at the start of the meeting (at the Chairman's discretion) a combined 10 minute slot to speak on any items of concern or interest. After this period the public are welcome to stay for the meeting but cannot speak or offer advice or an opinion.

Minutes

Meeting opened 7.00pm

1) Present Councillors C Bradley (chair), M Lunn (Vice Chair), M Derbyshire, E Ashton, E Ward.

2) Apologies Cllr S Jackson

» Minutes were written M Lunn, acting clerk

4) Declarations of interest on the agenda item. None received
Code of Practice was passed round all Councillors

5) Topic 2019-20 Precept/ budget.
The 2018-19 budget was high, one of the highest in the county

A full discussion took place on all aspects of the budget for the coming year.
A decision was made to keep the precept the same as the previous year .
All efforts to reduce costs were made including not employing a paid clerk.

6) Until the council is settled it was decided to have monthly meetings on the first Monday of the month.

Pro EA Sec MD Agreed Unanimously

Meeting closed 8.25pm

Date of next meeting 4th Feb

4/3/2019

CHB

Spaldington Parish Council Meeting
4th Feb 2019 at Fir Tree Centre

Minutes

Meeting opened 7.05pm

Present - Councillors Carol Bradley (chair), Mary Lunn, Elaine Ward.

Ward Councillor Lynda Byram

Apologies - Councillors Mark Derbyshire, Ellie Ashton, W.C Nigel Wilkinson, Victoria Aitkin

1) Declarations of Interest - None

20 Minutes 9th Jan , EOM 15th Jan

Agreed

Pro CB Sec EW agreed unaminiously

3) Matters arising.

Due to resignation of main protagonist and with extra facts it was decided to rescind on the decision to have a vote of no confidence to NW

Agreed unanimously

4) Finance

- a. Budget agreed from minutes EOM 15th Jan
- b) January's bank statement was circulated
- Councillors agreed to contact Shaun to have an update on money owed.
- c) The defibullator had been serviced in July 2018.
- d) Trust SPC need to take back control, No reply from ER.
- * Contact ER and VA, LB to follow this up.

5) Planning

No new plans in or ER responses for recent plans

ADPlant Liaison Meeting

Spaldington Parish Council was represented by

Ward Councillor Nigel Wilkinson, Councillor Elaine Ward for the Parish Council

Mr D Jackson for the residents. Unfortunately we have had no communication either by phone or email from Mr Jackson.

Building work is going ahead with the AD Plant, it is on schedule and of a high standard. The building level will be below existing buildings. They are regulated by at least four agencies including Environmental Agency. Every thing will be traced and documented. The chimney which has caused concern is nothing to do with the AD plant/ Clean Waste but is for next door. As the gas is to be inputted directly into the gas mains any burnt off will be a waste of money.

They have not yet built any lagoons, which will be to a high specification and totally covered.

The residue will be a high level compost valued by farmers. There will be no spreading October to April, with enough storage for seven months. The residue goes onto the field by minidisc, dribble bars or injection.

There are estimated 7-12 vehicle movements per day on/off site. All movement on site will be underground. Brown signs are to be erected to prevent Lorries using Spaldington Lane. There are three firms on the site - 2 for the AD Plant and another next door dealing with wood chips, this has the chimney, lagoons etc. This is to be monitored by the East Riding.

Please be careful when ringing the Environmental Agency 0800 807060 over smells etc. Only give the wind

CRS 4/3/2019

direction and no names. Too many named complaints to the EA will be classed as vexatious and EA might ignore future complaints. Ward councillor Nigel Wilkinson and Parish councillor's conclusions were that the owners of the AD Plant were serious in addressing any issues and concerns raised by residents. The residents are asking why we have no compensation from the Wind Farm and/or the AD Plant. Other villages in a similar situation do have compensation' LB to check 108 agreement.

6) Community/Snow Team

One spreading machine to go to Carol's

EA moved one salt bin to the lay by at the end of Spaldington Lane/A614

S Lunn spread salt at the junction of Spaldington Lane / Willitoft Lane.

No one is organising the team. A notice is to go on the notice board advising what the residents can carefully do.

7) Community Wind Farm Fund

Bus Shelter - Changed from concrete to wood, ML may have enough pantiles to roof

Matt Dimmock will lay foundation

Cement donated by D Jackson

ER Transport to confirm site of Shelter and Doggie Bib

Chest Fund

Waiting to hear from ER about Dog Bin

Apply to fund for bench, contact Filplastic for estimate. Residents of long standing could have a plaque on the bench

8) Web page Contact Details of councillors and web page - Ellie to update web page

9) Correspondence

a) Fires 3 complaints of residents fires -addressed and hopefully resolved.

b) Odour A resident complained to EA re odours stating A. Ashton as cause. Subsequently found that it was not Ashton but another resident so reported this to Environmental Agency. DEFRA were 3 hours at A. Ashton's finding all was in order. Immediately DEFRA left EA was inundated by complaints re Ashton's from all directions and distances. The EA was not convinced that these complaints were valid. EV is in contact with SPC to try and establish the origin of the smells. There was a smell at the junction to A614 on Mon 5-7pm ish which has been reported. There are several sites where it could have originated from. Several residents have commented that Mr A Ashton has improved conditions in the last 12 months and should be congratulated. The councillors unanimously agreed.

AOB

Events proposed for 2019

The residents appreciated the poppies and Christmas Tree and are eager for more this year. The consensus of the residents is if it is for the benefit of the community and residents and not individuals it is not a bribe.

Blenholm had a music festival last year. hopefully SPC could be involved, a hog roast was suggested.

Meeting closed 8.15pm

CRS Bradley.

Spaldington Parish Council Meeting

At Fir Trees Spiritual Church, Spaldington 7pm 4TH Feb 2019,

Agenda

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1 Apologies

2) Declarations of Interest

3) Minutes 9th Jan , EOM 15th Jan to be approved

4 Matters arising ?

Finance

a) Budget 2018-19, proposed budget 2019/20

b) Bank statement Jan 2019 ,
Income Jan 2019 – Precept
Expenditure - Jan 2019

c) defibrillator expenses

-

c) Trust fund .

6 Planning

New and existing planning applications

AD plant report of liaison Meeting

7 Community Emergency Plan / Snow team - up date

1 green salt bin moved to lay-by on A614

8 Windfarm Community Fund

a) Bus shelter- update of bus shelter. C Bradley to update

b) Community Chest Fund - -M Lunn to update

9. Contact details of councillors

10) Web page

11)Correspondence

12 Any other business

13Tribunal update – Private and confidential, public to be excluded.

14 Date of next meeting - March 5th

Spaldington Parish Council Meeting 7.6ⁿ.

C M Bradley
7/5/2019.

At Fir Trees Spiritual Church, Spaldington 7pm 4TH Mar 2019

Any members of the public attending a parish council meeting may be given at the start of the meeting (at the Chairman's discretion) a combined 10 minute slot to speak on any items of concern or interest. After this period the public are welcome to stay for the meeting but cannot speak or offer advice or an opinion.

Minutes

1) Present Councillors - Carol Bradley (chair), Mary Lunn (Vice Chair acting clerk) Elaine Ward, Mark Derbyshire
Ward Councillors Nigel Wilkinson, Victoria Aitken

2) Apologies Cllr Elaine Ashton (at work)

3) Declarations of Interest- CB has an interest in items 12/13, MD in 13

4) Minutes 4th Feb to be approved- Agreed unanimously

5) Matters arising- None

6) Finance

a) Budget 2018-19, proposed budget 2019/20 Agreed unanimously

Finances will be presented next month for the Audit done by councillors.

b) Bank statement Feb 2019, This was read by all, no comments

c) Printer – it was bought under the transparency grant, it was unused and is too large for the clerk to use. It was decided (MD) that it should remain unused in storage.

d) Invoice for post office postage to Peninsula for £8.60 cheque 100035

7) Standards Committee Report

CB read exerts and it will be added to the SPC Procedures and Protocols.

Respect for each other, using the 7 principles and code of conduct, Councillors can be suspended for not following the code.

8) Planning

a) New and existing planning applications

Dimmack and Salco have withdrawn their applications.

New plans for a lagoon at the AD Plant have been submitted

b) AD plant

Due to conflicts in opinions Cllrs EW and MD with WC NW are arranging a visit to establish the correct facts and will individually report back to the council. Cllr MD noted 1817 Clean Air Act on legal height of chimneys.

SPC is waiting for a follow up from WC Linda Bayham on the third site.

c) Blenkolmes Wind Turbine – possible site for Summer Event

9) Events to be organised by Cllr EA left to April's Meeting

a) Easter Egg Hunt - 23rd April

b) Summer event - A hog roast was promised but time prevented its organisation

c) Halloween- 31st October

d) Remembrance – 11th November contact British Legion in April re poppies

e) Christmas Tree – Dec bigger and better event than the inaugural one in 2018

10) Windfarm Community Fund

a) Bus shelter- update. C Bradley to update

Contact Spaldington Residents for their input

b) Community Chest Fund - -Nothing heard as yet

11) Contact details of councillors/Web Page

Cllr EA to up date a.s.a.p

12) Communication

Protocol for emails- to acknowledge receipt of email so as to avoid harassment

C M Bradley
7/5/2019

13) Correspondence

Cllrs CB,MD declared an interest and left the room.

It was unanimously decided that in future

A) Councillor Bradley no longer corresponds with Residents but forwards correspondence to the clerk.

B) Any correspondence from residents is addressed to the clerk and included in correspondence at our next parish council meeting.

3) Cllr MD requests that he receives messages on the phone only, which he will decide how to respond to them.

14) Any other business

East Riding to be contacted re rubbish and uncovered in layby on A614

Meeting Closed 7.50pm

Next Meeting 1st April 2019

As the Tribunal is considered Private and Confidential the Ward Councillors were asked to leave

(2) Cllr Bradley
2/5/19

M Lunn

Spaldington Parish Council Meeting
At Fir Trees Spiritual Church, Spaldington 7pm 4TH Mar 2019
Agenda

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1) Apologies

2) Declarations of Interest

3) Minutes 4th Feb to be approved

4) Matters arising

5) Finance

- a) Budget 2018-19, proposed budget 2019/20
- b) Bank statement Feb 2019 ,
- c) Printer
- d) Invoice for post office postage to Peninsula for £8.60

6) Standards Committee Report

7) Planning

- a) New and existing planning applications
- b) AD plant
- c) Blenkolmes Wind Turbine Permit

8) Events

- a) Easter Egg Hunt
- b) Summer event
- c) Poppy Day
- d) Halloween
- e) Christmas Tree

9) Windfarm Community Fund

- a) Bus shelter- update. C Bradley to update
- b) Community Chest Fund - -M Lunn to update

10) Contact details of councillors/Web Page

11) Communication

12) Correspondence

13) Any other business

14) Tribunal update – Private and confidential, public to be excluded.

a) Peninsula

15) Date of next meeting - April 1st