

Spaldington Parish Council

Minutes – 6th July 2020

Zoom Video Conference Call Monday 6th July 2020

Any members of the public attending a parish council meeting may be given at the start of the meeting (at the Chairman's discretion) a combined 20 minute slot to speak on any items of concern or interest. After this period the public are welcome to stay for the meeting but cannot speak or offer advice or an opinion.

Minutes - Meeting 2

Zoom meeting opened - 19.17

Present - Councillors R Ashton (Chair), C Bradley, M Lunn, J Hall, E Ward

Public - 11

Ward Councillors - 0

Public Discussion

A resident asked what the strategy for the Parish Council was. The Chair confirmed that it was to move the council forward.

A Cllrs asked about the SpaldingtonPC gmail account as they felt that it wasn't secure. The Chair confirmed that there was only one Cllr that wasn't able to access it. The password and all the security has been updated now. A Cllr suggested that gmail account made secure and move on. All Cllrs agreed.

In the interest of openness and transparency the Chair propose to move 2.13 a (Audit) into 2.7 as point d

Propose - Cllr Ashton

Seconded – Cllr Hall and Ward

2.1 Declarations of interest

No declarations of interests received

No dispensations received

2.2 Apologies for absence

Kath Westin isn't able to attend due to unforeseen circumstances

2.3 Meeting schedule for 2020/2021

The following list of dates have been confirmed by all Cllrs

3rd Aug 2020

7th Sept 2020

5th Oct 2020

2nd Nov 2020

7th Dec 2020

4th Jan 2021

1st Feb 2021

1st March 2021

12th April 2021

Action - Clerk was asked if could contact Fir Tree Church to see if they are open again to hold meetings. Noted and will be looked into.

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2.3 Minutes of the Council meetings to approve

Cllrs were asked if they had read all the minutes, all had and moved to approve them:

- a) EOM 13th of Jan 2020

Proposed - Cllr Ashton

Seconded – Cllr Lunn

- b) EOM 20th Jan 2020

Proposed - Cllr Ashton

Seconded – Cllr Lunn and Hall

- c) 3rd Feb 2020

Proposed - Cllr Ashton

Seconded – Cllr Hall

- d) EOM 3rd June 2020

Proposed - Cllr Ashton

Seconded – Cllr Ward

- e) EOM 17th June 2020 – will be deferred to the Aug meeting

2.5 Procedures to approve

- a) All Cllrs were asked if they have read the amended Standing orders, all confirmed they had

Proposed - Cllr Ashton

Seconded – Cllr Ward

- b) All Cllrs were asked if they had read the amended Complaints Procedure. All had apart from one Cllr who asked if there was a point regarding anonymous complaints. It was confirmed that this has been added into the procedure.

Proposed – Cllr Ashton

Seconded – Cllr Hall

2.6 Bank Account

- a) It was discussed about changing bank account details for security as they are in the public domain as shared on email. Any correspondence with someone's personal details, when emailed, has to be encrypted or blanked out.

Proposed – Cllr Ashton

Seconded – Cllr Ward

- b) As the former signatories have resigned, the Council require a new mandate completing. Cllr Hall was asked if he would be a signatory as he has said he would in the past. Cllr Hall confirmed he would.

Proposed - Cllr Ashton

Seconded – Cllr Ward

Cllr Ashton proposed himself and asked if there was anyone else that would be a signatory.

Proposed – Cllr Ashton

Seconded – Cllr Hall

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2.7 ERNLLCA, Insurance and any other outstanding expenditure

- a) ERNLLCA have advised that our subscription hasn't been renewed, this was due to delegation of powers not being approved. ERNLLCA have given us 28 days grace. The Chair recommended that this was paid as soon as the bank mandate has been completed

A Cllr suggested that we don't always use ERNLLCAs advise so is it worth renewing. A discussion took place and it was agreed to still renew the subscription once the mandate was set up.

Proposed – Cllr Ashton

Seconded – Cllr Bradley and Hall

- b) Insurance has been renewed and the insurance documentation has been received by the Acting Clerk
- c) Other expenditure – As we have no signatories, all payments will be deferred until the Aug meeting
- d) Cllr Ashton thanked former Chair for transferring the files and advised was still reviewing in particular the audit information. It was requested that the former RFO circulated to all councillors the internal audit report and AGAR documents that Brian Brooks sent on the 7th of June. Former RFO advised that they only had what was in the files so would have to go back to the Auditor for the information.

2.8 Co-option

All Cllrs were asked if they had reviewed the co-option letters that had been circulated. The applicants were -

- 1) Rob Brookes
- 2) Tom Chadwick
- 3) Matthew Dimmock
- 4) Dean Murphy
- 5) David Southworth
- 6) Paul Taylor
- 7) Kath Westin

A Cllr asked about the procedure, it was advised had 2 votes, can't vote for everyone as in an election this would be a void vote. There are 2 vacancy so each Cllr can have 2 votes:

Cllr Bradley voted – Paul Taylor and Tom Chadwick

Cllr Hall voted – Mr Murphy and Kath Westin

Cllr Lunn voted – Tom Chadwick and Paul Taylor

Cllr Ward voted – Dean Murphy and Kath Westin

Was noted that a Cllr raised concerns regarding Kath Westin being co-opted

Cllr Ashton voted – Mr Murphy and Kath Westin

A discussion took place with a Cllr and Mr Murphy regarding support of the Parish Council. The Chair called point of order as the topic of the discussion changed and it wasn't relevant to the agenda item.

Confirmation of the Co-opted Cllrs are Dean Murphy and Kath Westin

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2.9 Planning

- a) [20/00923/PLF | Change of use of office to additional domestic accommodation and erection of a single storey extension to side | Oaklands Main Street Spaldington East Riding Of Yorkshire DN14 7NJ](#) –

A discussion took place and Mr Murphy was asked to clarify why he ticked the box 'main drain' in his planning application. Mr Murphy responded that it was a pipe to the drain (park sewer) and it was proposed 'No Observation'

Proposed – Cllr Ashton

Seconded – Cllr Ward

2.10 Windfarm Fund –

Cllr Ashton handed over to Cllr Ward to advise what the Spaldington Windfarm Fund was about and what would be expected of the Spaldington Rep.

Cllr Ward proposed to put a notice on the notice board for resident to apply.

Seconded – Cllr Ashton

2.11 Clerk and RFO role

- a) Discussed returning the RFO role back to sit with the Clerk

Proposed – Cllr Ashton

Seconded – Cllr Ward

All agreed

- b) Discussed having a temporary unpaid Clerk. A notice will be put on the noticeboard for applications and then will be discussed at the next meeting

Proposed – Cllr Ward

Second – Cllr Bradley

- c) Discussion on having a paid Clerk on recommendation from Internal Auditor and East Riding. Will have to review the finances to see if one can be afforded before advertising.

An applicant did apply for the unpaid Clerks role but a Cllr advised that the Applicant had a vexatious complaint against them which needed reviewing in a meeting. Cllr Ashton advised it was noted and would be put on Aug agenda.

2.12 Correspondence

This has been deferred to the next meeting as each item should have been listed individually

2.13 Vote to exclude the public due to confidentiality

All agreed

An update was given to all Cllrs on the status of all Complaints.

2.14 Date of next meeting 3rd Aug 2020

Zoom meeting closed – 20.27